

DECEMBER 2011 - SALARIES

<u>DIRECTORATE</u>	<u>2011/12</u>			<u>2010/11</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 31/12/11</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 31/12/10</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>(REVISED)</u>	<u>(REVISED)</u>	<u>£000</u>	<u>(REVISED)</u>	<u>(REVISED)</u>
		<u>£000</u>	<u>%</u>		<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	481	480	0.2	544	544	0.0
DEPUTY CHIEF EXECUTIVE *	1,080	1,084	-0.4	1,121	1,102	1.7
CORPORATE SUPPORT SERVICE DIRECTORATE	1,877	1,870	0.4	1,879	1,891	-0.6
FINANCE & ICT DIRECTORATE	2,952	2,960	-0.3	2,865	2,900	-1.2
HOUSING DIRECTORATE *	3,751	3,827	-2.0	3,855	4,022	-4.2
ENVIRONMENT & STREET SCENE DIRECTORATE *	2,528	2,543	-0.6	2,557	2,595	-1.5
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE (Less Building Control)	1,270	1,284	-1.1	1,367	1,403	-2.6
BUILDING CONTROL	160	161	-0.6	170	195	-12.8
TOTAL	14,099	14,209	-0.8	14,358	14,652	-2.0

* Agency costs are included in the salaries expenditure.

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
Major expenditure items:							
Grants to Voluntary Groups	138	83	77	77	-6	-7	Grants carried forward from previous years as committed amount to £56,200, of which £29,210 is still outstanding at the end of Quarter 3. Grants approved in the first three quarters amount to £73,520 of which £43,200 has been paid out. The grant of £7,550 has also been paid out to Homestart. Grants are paid out on completion of the project, or in stage payments as work is completed for larger applications. It is therefore inappropriate to make comparisons with previous years.
Voluntary Sector Support	167	153	153	153	0	0	The figures include grants to the CAB and VAEF which are paid twice yearly in 50% instalments in April and October.
	305	236	230	230			

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	331	150	165	147	15	10	The budget profiling has been based on the expenditure pattern for the previous three years, with typically 54% of expenditure occurring in the final quarter. Expenditure for the third quarter is higher than the previous year as Capital projects had taken priority in the comparative period.
	331	150	165	147			

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major income items:</u>							
Hackney Carriages	179	134	146	153	12	9	The number of applications for driver and vehicle licences for Quarter 3 has fallen compared to the comparative period, and the actuals now include income for Driver Knowledge Tests. The number of applications received since the introduction of the tests has reduced slightly, but not had a significant impact on income.
Licensing & Registrations	103	77	93	89	16	21	The third quarter of 2011/12 has seen increased levels of fee income compared to the previous year, with renewal notices for premises licenses accounting for the majority of the increase in the current year. Income from other types of Licence has remained constant.
Fleet Operations MOTs	300	221	220	233	-1	0	MOTs are undertaken by the Fleet Operations Unit at Langston Road depot. The reduction in income in quarter 3 compared to the previous year is the result of the loss of a significant proportion of business from a local dealership, this is reflected in the probable outturn.
Local Land Charges	180	143	147	139	4	3	There has been an improvement in the housing market over last year which has led to an increase in land charges income. This has helped to offset the government direction issued last year revoking the charge for personal searches resulting in an annual income loss of approximately £35,000. Some private search companies have issued court proceedings in an attempt to reclaim fees paid. The Local Government Association is acting on behalf of a number of authorities in defending this action.
	762	575	606	614			

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	908	873	911	866	38	4	Rents from the Industrial units at Brooker Road, Oakwood Hill, Oakwood Hill Workshop units and Langston Road, are ahead of the probable outturn as income includes arrears resulting from back dated rent reviews totalling £34,000.
Business Premises - Shops	1,780	1,780	1,783	1,780	3	0	This income relates to non housing assets which were transferred from the HRA on 31 March 2011. The assets are shops, a petrol station and public houses. Income is on target, and includes rents billed in advance for the final quarter.
Land & Property	156	52	60	101	8	15	Commission is received from the David Lloyd Centre based on their turnover. Income relating to 2011/12 will be accounted for at the end of the year, but received during the initial part of 2012/13. The previous years actual includes income of £47,695 for the WVRS meals on wheels service for rental of units at Langston Road depot which have now been vacated.
	2,844	2,705	2,754	2,747			

2011/12 DIRECTORATE FINANCIAL MONITORING - PLANNING & ECONOMIC DEVELOPMENT

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		<u>Comments</u>
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	168	30	27	68	-3	-10	Work has begun in the third quarter towards the preparation of a new Local Plan, a number of studies have been commissioned to achieve this, with the majority of expenditure expected in the final quarter. The budget required to fund this work in 2011/12 is significantly lower than the original forecast, and is reflected in the probable outturn figure.
	168	30	27	68			
<u>Major income items</u>							
Development Control	552	385	403	373	18	5	Development control income has exceeded both the budget and the previous years actuals as a result of three significant applications for glasshouses being received in the first quarter. The Government's proposed increase in application fees is unlikely to be passed by Parliament until 2012/13.
Building Control Fee Earning	528	400	396	399	-4	-1	Building Control fees, which are profiled on the average of the previous three years, are slightly behind budget and the third quarter of the previous year.
	1,080	785	799	772			

2011/12 DIRECTORATE FINANCIAL MONITORING - FINANCE & ICT

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		<u>Comments</u>
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Information Technology	751	699	659	762	-40	-6	The expenditure compared to budget and the previous years actual reflects a saving resulting from the renegotiation of a number of maintenance contracts, which have produced savings in the year. The reduction in budget is reflected in the probable outturn.
Telephones	190	130	122	141	-8	-6	Expenditure on telephones in the third quarter is below budget and the prior year due to a combination of late billing, lower call charges and a reduction in new equipment purchases.
Bank & Audit Charges	237	115	115	103	0	0	Expenditure to date represents the two quarters Audit Fee, with the fee for the third quarter becoming payable in quarter four.
	1,178	944	896	1,006			
<u>Major income items:</u>							
Investment Income	667	500	497	445	-3	-1	No major variances for the year. The increase between years relates to a number of investments made over the last year at competitive rates.
	667	500	497	445			

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
Major expenditure items:							
Museum	73	58	56	40	-2	-3	No major variances arising.

2011/12 DIRECTORATE FINANCIAL MONITORING - HOUSING GENERAL FUND

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		<u>Comments</u>
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	88	66	31	63	-35	-53	Bed & Breakfast accommodation is only allocated to the homeless as a last resort. The Council has managed to achieve low levels, despite a number of other Councils in Essex having seen a marked increase in placement into Bed & Breakfast, by good proactive work by the Council's homelessness prevention team.
<u>Major income items</u>							
Bed & Breakfast Accommodation	75	56	33	47	-23	-41	

2011/12 DIRECTORATE FINANCIAL MONITORING - ENVIRONMENT & STREET SCENE

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Refuse Collection	1,407	826	799	784	-27	-3	The main variance relate to publicity where it is projected to be spent by the year end.
Street Cleansing	1,349	813	805	788	-8	-1	There are no major variances.
Recycling	3,701	2,434	2,433	2,313	-1	0	There are no major variances
Highways General Fund	356	120	72	104	-48	-40	Maintenance of Street Name Plates and replacement of Litter Bins is behind schedule due to the contractor terminating the contract early. Expenditure is beginning to catch up but a minor underspend looks likely.
Off Street Parking	477	354	350	326	-4	-1	} There are no major variances.
On Street Parking	447	295	291	235	-4	-1	
North Weald Centre	238	143	121	138	-22	-15	This relates to maintenance works, which are currently on-going. The budget is expected to be spent by the year end.
Land Drainage & Contaminated Land	144	69	55	36	-14	-20	There is currently an underspend on Contaminated Land, which could possibly lead to a small underspend at the year end.
	8,119	5,054	4,926	4,724			

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	-76	-40	-40	17	0	0	The difference between years, relates to the management fee which was re-negotiated during 2011/12 due to the Council investing in the centre. The net result is that the contractor pays the Council to manage the Centre.
Epping Sports Centre	304	179	178	170	-1	-1	
Waltham Abbey Pool	459	268	268	256	0	0	
Ongar Sports Centre	290	169	169	163	0	0	
	977	576	575	606			
<u>Major income items:</u>							
Refuse Collection	78	50	50	42	0	0	No major variances.
Recycling	2,350	1,340	1,396	1,410	56	4	There has been a 3.5% increase in recycling tonnages resulting in higher than expected income.
Off Street Parking	1,044	686	709	787	23	3	Pay and display income is higher than forecasted. However penalty charge income whilst in line with the Probable Outturn is lower than that received in the prior year.
On Street Parking	570	417	426	404	9	2	Season ticket income is higher then expected.
North Weald Centre	1,486	1,237	1,116	1,101	-121	-10	Rental income is down due to tenants awaiting new leases to be agreed. The majority of this has now been actioned and invoiced in Month 10 (January).
	5,528	3,730	3,697	3,744			

	11/12 Full Year Budget £'000	Third Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Management & General	302	209	134	123	-75	-36	The main variances relates to professional fees, consultants and computer costs. It is anticipated that this will be spent by the year end.
Housing Repairs	5,469	3,882	3,527	3,694	-355	-9	The main variance relates to the void area of the repairs fund. The budget is profiled evenly across the year, as it is unknown when voids will be required. Other areas showing smaller underspends are external decorations, UPVC, and gas servicing, where these areas are likely to be spent by the year end.
Special Services	664	487	338	305	-149	-31	The main areas showing an underspend are Heating and Lighting where there is likely to be an underspend at the year end. The other area relates to sheltered unit maintenance, where expenditure will be spent by the end of the year.
	6,435	4,578	3,999	4,122			
<u>Major income items:</u>							
Non-Dwelling Rents	890	651	648	669	-3	0	There are no major variances within the year.
Gross Dwelling Rent	27,544	20,129	20,126	19,234	-3	0	No major variance in year. The variance between years relates to the increase in dwelling rents of 7.2% from April 2011.
	28,434	20,780	20,774	19,903			